

## Minutes of the Governing Council Meeting

Date: June 21, 2023 at 5:00 p.m.

Location: Middle College High School Administrative Office

Meeting was in-person with all materials available at mchsgallup.com

---

### Governing Council Members:

Dr. Matthew Mingus, President – Present

Dr. Betty Sutliff, Vice President – Present

Monica Yazzie, Secretary – Present at 5:20

Lisa Bracken, Member – Present

Olin Kieyoomia, Member – Not Present

Janene Yazzie, Member – Not Present

### Agenda Item I

1. Call to Order-Dr. Mingus called the meeting to order at 5:20 pm.
2. Roll Call declared open meeting; quorum was present for the meeting.

### Agenda Item II

1. Approval of the June 21, 2023 Agenda: **Dr. Mingus asked for a motion to approve the agenda. Ms. Bracken motioned to approve, seconded by Ms. Monica Yazzie. Roll call vote with all members in favor.**
2. Approval of the May 31, 2023 Governing Board Regular Meeting Minutes, as presented: **Dr. Mingus asked for a motion to approve the minutes. Ms. Monica Yazzie motioned to approve, seconded by Ms. Bracken. Roll call vote with all members in favor.**

### Agenda Item III

1. Public Comment: **No public comment.**
2. Teacher's Report: **No teacher's report.**
3. Counselor's Report: **No counselor's report. Dr. Hunter indicated that the counselor is off contract for the summer.**
4. Principal's Report: **Mr. Cunanan reported that End of Year reporting is completed on the school's end and that we are just waiting for validation from all of the bureaus on PED's end. He also reported that MCHS has nine students who are taking summer courses with UNM, and affirmed that he is wrapped up with the inventory of the school's technology. Dr. Sutliff thanked Mr. Cunanan for his service as principal. Mr. Cunanan replied that he is looking forward to being the school's math teacher next year.**
5. GC Board Members' Report: **Dr. Mingus shared that he will not be returning to the board next year as he has been awarded a promotion with UNM. Dr. Sutliff thanked him for his service on the MCHS board.**
6. Business Manager's Report: **Financial documents presented by Ms. Katie Rarick.**
7. CEO's Report
  - a. New Student Processing and Testing: **Dr. Hunter reported that approximately 30 incoming students were processed last week. They created their UNM Net IDs and took the Accuplacer assessment. As in past years, there are a handful of students whose scores indicate they are not college ready, while there are just as many who tested into college algebra or are nearly college ready. The majority of incoming students tested pretty much at grade level. Ms. Bracken asked why students who are not very college prepared are applying to the school. Dr. Hunter explained that while this has always been the case, the Charter School Division no longer allows for schools to collect all of the necessary student paperwork prior to admitting students. In the past, families who were less serious often didn't submit all of the state-required paperwork. But now, the paperwork cannot be requested until after students are admitted. This has enabled more families to enroll students, including several who are less motivated to follow through in meeting basic school requirements. Nonetheless, incoming enrollment numbers look good, and the school will admit a few more 10<sup>th</sup> grade students from its waiting list if it is unable to fully enroll its freshmen class with the remaining five slots.**
  - b. UNM Student Probation/Suspension Restrictions: **Dr. Hunter shared that the MCHS rate of student probation/suspension with UNM is less than 8%, while McKinley Academy's rate is more than 15%. In terms of college success rates, this means that MCHS is doing a comparatively much better job with its students. Ms. Bracken inquired about students' abilities to earn an associate degree. Dr. Hunter replied that even with students who are less college ready than in prior years, the changes that UNM has made to its degree requirements makes it much easier for more students to achieve a degree.**
  - c. PED Updates: **Dr. Hunter reported that much time has been spent responding to PED requests for grant narratives in the past week. He indicated that multiple bureaus are requesting such reporting at the last minute, as the fiscal year is coming to a close, and that most are asking for a turnaround time of 48 hours or less. He also reported that school Vistas designations are now available and that despite the school's dip in math proficiency scores, MCHS continues to be designated in the state's top performance category, under the title of Spotlight School. Dr. Sutliff asked if the drop in math scores was due to the turnover in teachers over the past**

*few years. Dr. Hunter answered that while it might be, it seemed primarily to be the result of the department's staffing over the past couple years. Mr. Cunanan expressed agreement with this, mentioning that he anticipates an uptick in student's scores next year.*

Agenda Item IV

Action Items-New Business:

1. Business Office Action Items

- a. Discussion and Possible Action on appointment of Dr. Carolyn Kuchera to MCHS Governing Board: ***Dr. Hunter introduced Dr. Kuchera. Dr. Kuchera spoke to the board, expressing her familiarity and support of the school in the work that she has done with MCHS over the years. Dr. Mingus asked for a motion to approve, Dr. Sutliff motioned to approve, seconded by Ms. Monica Yazzie. Roll call vote with all members in favor.***
- b. Discussion and Possible Action on May WF, April Bank Rec, April Bento Bank Rec, April Check Register: ***Dr. Mingus asked for a motion to approve all banking documents. Ms. Monica Yazzie motioned to approve, seconded by Ms. Bracken. Roll call vote with all members in favor.***
- c. Discussion and Possible Action on BARs: ***Ms. Rarick reported that there were no BARs in need of approval.***

Agenda Item V

1. Executive Session: ***Dr. Mingus asked for a motion to move to executive session at 6:06 pm, Dr. Sutliff motioned to approve, seconded by Ms. Monica Yazzie. Roll call vote with all members in favor.***

- a. The Governing Council Board will meet in executive session on a limited personnel matter pursuant to

NMSA

1978 §10-15-1(H)(2) regarding the Chief Executive Officer's evaluation and contract.

***Dr. Mingus asked for a motion to exit executive session at 6:32 pm. Motion by Dr. Sutliff, who indicated that only the items listed under the reason for closed session were discussed. Motion seconded by Ms. Monica Yazzie, with roll call vote of all members in favor.***

- b. Potential action relating to Item V.1.a., above.

***Dr. Mingus asked for a motion to direct the Board Chair to request that the Office Manager make an amendment to Dr. Hunter's contract, making next year's contract the first year of a three-year contract. Motion made by Ms. Monica Yazzie, seconded by Ms. Bracken. Roll call vote with all members in favor.***

Adjourn: ***With no further business, a motion to adjourn until the next meeting on August 30 was made at 6:39 by Ms. Monica Yazzie, seconded by Dr. Sutliff. Roll call vote with all members in favor.***

---

Dr. Matthew Mingus, Council President

---

Recording Secretary