**Minutes of the Governing Council Meeting**

Date: March 29, 2023 at 5:00 p.m.

Location: Middle College High School via videoconference

Meeting was a videoconference call with all materials available at mchsgallup.com

**Governing Council Members**:

Dr. Matthew Mingus, President – Present

Dr. Betty Sutliff, Vice President – Present

Monica Yazzie, Secretary – Present

Lisa Bracken, Member – Present

Olin Kieyoomia, Member – Not Present

Janene Yazzie, Member – Not Present

Agenda Item I

1. Call to Order-Dr. Mingus called the meeting to order at 5:12 pm.
2. Roll Call declared open meeting; quorum was present for the meeting.

Agenda Item II

1. Approval of the March 29, 2023 Agenda: ***Dr. Mingus asked for a motion to approve the agenda. Ms. Monica Yazzie motioned to approve, seconded by Ms. Bracken. Roll call vote with all members in favor.***
2. Approval of the February 22, 2023 Governing Board Regular Meeting Minutes, as presented: ***Dr. Mingus asked for a motion to approve the minutes. Ms. Bracken motioned to approve, seconded by Ms. Monica Yazzie. Roll call vote with all members in favor.***

Agenda Item III

1. Public Comment: ***No public comment***.
2. Teacher’s Report:  ***No teacher’s report.***
3. Counselor’s Report: ***Mr. Knowles reported that UNM has released the Fall 2023 schedule and he has started to schedule the 12th grade students. He is also in the middle of presenting the Signs of Suicide Prevention program to the students, but has had some technical difficulties with the Wi-Fi. Mr. Cunanan will provide a hot spot to help with the Wi-Fi issue.***
4. Principal’s Report: ***Dr. Hunter reported on behalf of Mr. Cunanan that the 11th grade students will start taking the Science portion of state testing. Also, additional hot spots have been purchased to assist students who need better internet connection at home.***
5. GC Board Members’ Report**: *No GC Board members’ report.***
6. Business Manager’s Report: ***Financial documents presented by Ms. Rarick.***
7. CEO’s Report
	1. Updates from PED and Legislative Session: ***Dr. Hunter reported that the legislative session approved the addition of 60 instructional hours for high school and that the school is already meeting the additional hours in each grade level. Dr. Hunter also mentioned that Representative Wonda Johnson has given $75,000 of her appropriation to MCHS and it will be used toward the new school facility. Dr. Sutliff inquired further and Dan Hill explained that these are capital outlay dollars that legislators routinely receive and award to capital improvement projects in their respective districts.***
	2. Spring Graduation: ***Dr. Hunter reported that graduation is scheduled for Friday, May 12th at Red Rock Park Auditorium at 6:00 pm. This year the school will have Co-Valedictorians due to the two top students’ GPAs being statistically close. It will be difficult to determine a true valedictorian at the time of graduation due to the unavailability of final UNM grades, which will not be finalized until the week following graduation.***
	3. Fall Schedule: ***Dr. Hunter reported that he has worked well with UNM division chairs on the fall schedule. Ms. Nichols has been added to the UNM fall schedule and will be able to provide our students with more specific introductory biology, chemistry and environmental science courses.***

Agenda Item IV

Action Items-New Business:

 1. Business Office Action Items

1. Discussion and Possible Action on 2023-2024 Enrollment Applications for Unsubscribed/Undersubscribed Cohorts: ***Dr. Hunter reported that the PEC has granted approval for an additional 10 students for enrollment, which puts the school at 150 students. This will allow all grade levels to have a more equal number of students. 30 incoming students, mostly 9th graders, will be approved for Fall 2023 admission. Dr. Mingus asked for a motion to approve, Ms. Monica Yazzie motion to approve, seconded by Ms. Lisa Bracken. Roll call vote with all members in favor***.
2. Discussion and Possible Action on Equity Council Advisement Package: ***Dr. Hunter explained that this is to update the current language in the policy manual that specifies only that 480 weekly minutes of tutor time is mandated and there are to be no exceptions. The school council worked together and came up with the language to better define the purpose of tutor time, to identify the way the school best supports the students and how the school will use that time to benefit our students. Dr. Mingus asked for a motion to approve. Dr. Sutliff motioned to approve, seconded by Ms. Bracken. Roll call vote with all members in favor.***
3. Discussion and Possible Action on Feb WF Bank Rec, Feb Bento Bank Rec, Feb Check Register: ***Banking documents presented by Ms. Rarick. Dr. Mingus asked for a motion to approve the banking documents. Ms. Bracken motioned to approve, seconded Ms. Monica Yazzie. Roll call vote with all members in favor.***
4. Discussion and Possible Action on BARs:
	* 1. 578-000-2223-0011-I SB9:
		2. 578-000-2223-0012-IB Impact Aid
		3. 578-000-2223-013-IB SPED Impact Aid
		4. Additional BARs

***BARs presented by Ms. Rarick. Dr. Mingus asked for a motion to approve all BARs. Ms. Monica Yazzie motioned to approve, seconded by Ms. Bracken. Roll call vote with all members in favor.***

Adjourn: ***With no further business, a motion to adjourn was made by Ms. Monica Yazzie, seconded by Ms. Bracken. Roll call vote with all members in favor. Meeting adjourned at 5:52 pm. Next regularly scheduled meeting will be on Wednesday, April 26, 2023, at 5:00 pm.***

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Dr. Matthew Mingus, Council President

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Recording Secretary