

## Minutes of the Governing Council Meeting

Date: September 28, 2022 at 5:00 p.m.

Location: Middle College High School via videoconference

Meeting was a videoconference call with all materials available at [mchsgallup.com](http://mchsgallup.com)

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### Governing Council Members:

Dr. Matthew Mingus, President – Present

Dr. Betty Sutliff, Vice President – Present @ 5:11 pm

Monica Yazzie, Secretary – Present

Lisa Bracken, Member – Present

Olin Kieyoomia, Member – Present @ 5:07 pm

### Agenda Item I

1. Call to Order-Dr. Mingus called the meeting to order at 5:01 pm
2. Roll Call video-declared open meeting; quorum was present for the meeting.

### Agenda Item II

1. Approval of the September 28, 2022 Agenda: *Dr. Mingus asked for a motion to approve the agenda. Ms. Yazzie motioned to approve, seconded by Ms. Bracken. Roll call vote with all members in favor.*
2. Approval of the August 31, 2022 Governing Board Regular Meeting Minutes, as presented: *Dr. Mingus asked for a motion to approve the minutes. Ms. Yazzie asked that the minutes reflect that she had been unable to attend last month's meeting. Dr. Mingus asked for a motion to approve the minutes with this notation. Ms. Yazzie motioned to approve, seconded by Ms. Bracken. Roll call vote with all members in favor.*

### Agenda Item III

1. Public Comment: *No public comment.*
2. Teacher's Report: *Ms. Nichols reported that MESA Club currently has two competitions that are in progress. One group is working on the Coding and Robotics competition and the other group is working on the Governor's Challenge, addressing the question of how to design something that is a community need related to sustainability. The Social Media Club is currently working on collecting and documenting events that going on right now. Their goal is to have content for the yearbook, which they will start working on next semester. The first meeting for the Photography Club is September 29<sup>th</sup>, and these students will also work with the yearbook group. The eSports Club competes online with similar clubs in other schools, some as far away as Washington. NHS will be sponsoring an Open House on Friday, October 7<sup>th</sup> from 6:00 to 8:00 pm in Gurley Hall Commons Area and a Fall Dance on October 28. Ms. Bracken asked what age groups are allowed to join Photography Club? Ms. Nichols responded that any students interested will be allowed to join.*
3. Counselor's Report: *Mr. Knowles reported that there are currently about 40 students who will take the PSAT. Testing will be done in STC 200 to allow for comfortable spacing. As every year, the test will occur on the Saturday of Fall Break, which is the only Saturday date that the College Board will allow. A representative from Johns Hopkins University will be coming next week to visit and meet with students who are interested. The BA/MD program will be having three virtual meetings for students interested and the deadline to apply is the first week of November. Mr. Knowles will start doing Senior Agreements with students during their seminar class. He will meet with every senior, review their credits, let them know how many high school credits they have, and college credits if they plan on getting an AA Degree, and what they need to continue with in the Spring. He lets those students know who are pursuing a Degree to make an appointment and meet with the UNM Advisors. Mr. Knowles is also working with the UNM Librarian who is tentatively planning a Young Writer's workshop for December.*
4. Principal's Report: *Mr. Cunanan reported that the student attendance rate for 08/22 to 09/27 is 91%. Students are being closely monitored during weekly faculty meetings to identify needed interventions to help the students improve their attendance in school. MCHS also received an award from the Emergency Connectivity Fund in the amount of \$56,000 and these funds will be used to fully cover the purchase cost of new laptops for all MCHS students.*
5. GC Board Members' Reports: *Ms. Bracken asked if there were any training updates for the trainings in Albuquerque. Dr. Hunter responded that the training is going to be on December 8 and 9 at the Tamaya Resort in Bernalillo and that the school is waiting on confirmation to see if training can be completed in one day for GC members. Dr. Sutliff expressed support for this, explaining that GC members perform a volunteer service and that it would be good for conference planners to understand that it presents a challenge for professionally employed members to be away from their work responsibilities for more than one day. Dr. Mingus reported that Spring 23 schedules are in their first draft and being reviewed. UNM-G has a new Public Relations person, Richard Reyes. He also reported that student enrollment continues to be up. There will be an internal search for the permanent Chancellor position.*
6. Business Manager's Report
  - a. Financial Report: *Written report presented by Ms. Rarick.*
7. CEO's Report

- a. MCHS Student Clubs and Social Activities: *Dr. Hunter reported that MCHS is expanding its social presence through activities, like the upcoming Open Houses and school dances. The school activities have been publicized and promoted through various social media channels, like Facebook and Instagram.*
- b. NHS Induction: *Dr. Hunter reported that 5 new members were inducted at an Induction Ceremony on September 23<sup>rd</sup>. NHS is sponsoring Open House.*
- c. Equity Council Update: *Dr. Hunter reported that the PED's Martinez/Yazzie Response Handout was distributed to all the school's equity council members, which outlines the Education Dept's high level goals to close achievement gaps and to decrease teacher vacancies across the state. MCHS has posted a tribal education status report on the school website under Public Notices. MCHS was not a school that was mandated to do one of these reports, but a report was drafted anyway outlining what the school's plan is on how to better serve our Native students, how to keep the graduation rates high and improve state assessment scores.*
- d. School Safety Drills: *Dr. Hunter reported that MCHS conducted a Lockdown Drill on September 22. Which included automated phone calls to parents before and after the drill was complete. He also noted that Evacuation and Lockdown drills will be conducted throughout the year. Dr. Hunter and Mr. Cunanan had a meeting with a vendor who offers a "panic button" service, and is discussing if this would be a better alternative than the existing system. Dr. Mingus inquired if MCHS is working with UNM on safety planning. Dr. Hunter explained that while this year's prior drills have not involved UNM, he and Mr. Hunt, who serves as the school's safety liaison, have plans to reach out to campus police, just as they have done in prior years.*
- e. Facility Update: *Dr. Hunter reported all approvals have been finalized with the PED and documents have been given to T2. T2 is just waiting on the bank loan to close. Mr. Johny Cresto has been checking in with T2 every week for updates.*
- f. Update on Discussions with PED regarding School Transportation: *Dr. Hunter reported that a request was made to meet with Secretary Steinhaus regarding the lack of school transportation that is available to Charter Schools. Noting that other Charter Schools around the state receive transportation from their area school districts, who in return collect the head count to receive additional funding. Secretary Steinhaus contacted GMCS Superintendent Mike Hyatt regarding the transportation issue and Mr. Hyatt said he would not negotiate any type of assistance. Secretary Steinhaus said he would look into other providers who may be interested in getting transportation funds to offer these services to Gallup Charter Schools. A follow-up meeting with the Secretary is scheduled for next month. We are surveying our MCHS students to get a better idea on how many will require this service. Dr. Sutliff asked for clarification that by other providers, that means the services from A:shiwí Transit, Navajo Transit, and Gallup Express, and that there is no other transportation provider in Gallup? Dr. Hunter responded that is correct and the school has been providing bus passes to the students who use these public transportation services. By other providers, the Secretary means seeking out other nearby school districts who are interested in getting the additional funding for transporting our students.*
- g. PCSNM Conference: *Dr. Hunter noted that Public Charter Schools Conference is scheduled for December 8<sup>th</sup> and 9<sup>th</sup> at the Tamaya Resort. Dr. Hunter is waiting on confirmation from Matt Pahl to see if Governing Council members can receive all required training hours in only one of those days. Dr. Hunter will send out the registration information as soon as he receives a confirmation, if not sooner. Dr. Mingus inquired about the release of student test scores and how MCHS students did? Dr. Hunter reported that scores were low all across the state, but MCHS students' scores exceeded the state in Reading, Writing, and Science, but fell far short in Math. He explained that the school's leadership team has been committing considerable time to looking into the issue with math, and has thus far identified that some if it might be attributed to the lack of geometry instruction, which has since been added to the schedule. The school is working on a plan to address skill-specific instruction that addresses key assessment gaps.*

#### Agenda Item IV

##### Action Items-New Business:

##### 1. Business Office Action Items

- a. Discussion and Possible Action on Proposed Reimbursement Policy: *This item also anticipates future discussion to see if MCHS Board Meetings will return to in-person. The policy would allow council members who live 30 or more miles out of town to be reimbursed for mileage traveled. Dr. Mingus asked for a motion to approve the policy as written, Mr. Kieyoomia motioned to approve, seconded by Ms. Yazzie. Roll call vote with all members in favor.*
- b. Discussion and Possible Action on Contracting Marcel Francis for DJ Services: *Dr. Hunter wanted to make the disclosure to the Board that Marcel is a family member. The school would like to hire Mr. Francis to DJ the Fall Dance on October 28<sup>th</sup> and maybe future school dances such as the Spring Prom. Dr. Mingus asked for a motion to waive conflict of interest and to give approval to use Mr. Francis for specific DJ services. Mr. Kieyoomia motioned to approve, seconded by Ms. Yazzie. Roll call vote with all members in favor.*
- c. Discussion and Possible Action on August WF Bank Rec, August Bento Bank Rec, August Check Register: *Financial reports presented by Ms. Rarick. Dr. Mingus asked for a motion to approve all financial documents as presented, Ms. Yazzie motioned to approve, seconded by Dr. Sutliff. Roll call vote with all members in favor.*

- d. Discussion and Possible Action on BARs: ***BARs presented by Ms. Rarick. Dr. Mingus asked for a motion to approve the two BARs as presented. Ms. Yazzie motioned to approve, seconded by Mr. Kieyoomia. Roll call vote with all members in favor.***
- i. BAR 578-000-2223-0002 IB ECF funding
  - ii. BAR 578-000-2223-0003 IB REAP funding
    - a. Additional BARs

Adjourn: ***With no further business, a motion to adjourn was made by Mr. Kieyoomia, seconded by Ms. Yazzie. Roll call vote with all members in favor. Meeting adjourned at 5:53 pm. Next regularly scheduled meeting will be on Wednesday, October 26, 2022, at 5:00 pm.***

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Dr. Matthew Mingus, Council President

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Recording Secretary