Minutes of the Regular Governing Council Meeting

Date: August 26, 2020 at 5:00 PM

Middle College High School

Meeting was videoconference call with all materials available at mchsgallup.com

***Governing Council Members:***

Dr. Betty Sutliff, President—Present

Lisa Bracken, Vice President—Present

Olin Kieyoomia—Not Present

Monica Yazzie, Member—Present

Dr. Matthew Mingus, Member—Present

Agenda Item I

1. Call to Order ***Dr. Sutliff called the meeting to order at 5:03 pm.***
2. Roll Call declaring it an open meeting and that a quorum was present for the meeting.

Agenda Item II

1. Approval of the August 26 Agenda: ***Dr. Sutliff asked for a motion to accept the agenda. Dr. Mingus moved, Ms. Yazzie seconded, roll call vote with all members in favor.***
2. Approval of the July 11, 2020 Governing Board Special Meeting Minutes, as presented: ***Dr. Sutliff asked for a motion to approve the minutes. Dr. Mingus moved, Ms. Yazzie seconded, roll call vote with all members in favor.***

Agenda Item III

1. Counselor’s Report: ***Mr. Knowles presently working on student’s schedule and unavailable at this point in the meeting. Dr. Hunter introduced Ms. Wargo and Mr. Kempton, who were welcomed by the Board.***
2. Principal’s Report: ***Mr. Cunanan presently attending webinar with PED. He sent his items to Dr. Hunter to be relayed to the Board. Items included attendance during first week of school (higher than 90%), updates to PowerSchool (which will soon be available to students and parents for checking grades), positive feedback from parents of new students (who are pleased with the support given to their students), and the continued wait for hot spots that were ordered back in April (but should be shipping soon).***
3. GC Board Members’ Reports: ***None.***

(***Mr. Knowles joined the meeting at 5:15 to provide the Counselor’s update. He explained the challenges students face in seeking overrides from Student Services and the difficulties in acquiring course texts from the Bookstore. At this point, however, all but a handful of students are fully scheduled and all but a couple of UNM courses have all of their required textbooks. Mr. Knowles continues to follow up with Student Services and the Bookstore daily. Students’ concerns are gradually being addressed.)***

1. Business Manager’s Report
	1. Financial Report-Written: ***Written report presented by Ms. Anna Cress.***

5. CEO’s Report

1. Fall Semester Updates: ***Dr. Hunter discussed the virtual orientations that were held on August 13, and the process for distributing meals during school closure. He reiterated some of the challenges that students have faced with Student Services and the Bookstore, explaining how these are being navigated. Also, hot spots have been ordered from Verizon, but are not due to arrive quickly enough, prompting this order to be augmented with a number of units to arrive from T-Mobile as a second, additional vendor. The use of two vendors also makes sense logistically, as the reliability of each provider varies according to a family’s home location.***
2. Updates from PED: ***MCHS received word yesterday of the approval of its remaining federal award, coming from the Indian Education Grant. These funds have been awarded to staff a position entitled Student Success Advisor. Acceptance of this award will be on the agenda of the next GC meeting. Ms. Yazzie inquired about CARES Act funding, which Dr. Hunter explained is being used to purchase hot spots, cloth masks, and sanitizing items. The school’s reentry assurances have been submitted to the PED, though MCHS is following the lead of UNM-Gallup, which has adopted a remote learning model through the end of the semester. Staff coming to campus are following the protocol of logging their temperatures and no students are expected to be in any of the teacher’s classrooms. MCHS will reevaluate on-campus status at the approach of spring semester, which will be largely dependent on the status of our host institution, UNM-G.***

Agenda Item IV

1. Action Items-New Business

1. Approval of Accounts Payable Vouchers: ***Motion to approve by Dr. Mingus, seconded by Ms. Yazzie with a roll call vote of all in favor.***
2. Approval of LOI with T2 to Establish Pre-Development Agreement: ***Discussion opened with questions from Dr. Sutliff regarding the cost of land and development. Mr. Johnty Cresto explained that the cost of land took into account the presence of utilities capable of meeting the demands of a new facility, adding that much of the next phase would involve geotechnical studies and surveys, prior to any actual site development or facility design. Dr. Mingus inquired about the financing of the project. Mr. Bryan Runyon explained that revenue streams such as lease assistance would be expected to increase to help offset costs. While there is fluctuation in monthly operational costs, depending on the calendar month and what is due to UNM, MCHS continues to operate with higher amounts of revenue versus expenses. Mr. Dan Hill added that the amount of present reserve would likely take an additional ten years to replenish, should the reserve be claimed by the state. Ms. Bracken motioned to approve the Letter of Intent, seconded by Dr. Mingus with a roll call vote of all in favor.***

Adjourn: ***There being no further business, a motion to adjourn was made by Dr. Mingus at 6:23, seconded by Ms. Yazzie with a roll call vote of all in favor. The next regularly scheduled meeting is set for September 30 at 5:00 pm.***

***Dr. Betty Sutliff, Council President***

***Recording Secretary***