**Minutes of the Governing Council Meeting**

Date: March 26, 2025 at 5:00 p.m.

Location: Middle College High School Administrative Office

Meeting was in-person with all materials available at mchsgallup.com

**Governing Council Members**:

Lisa Bracken, President – Present

Monica Yazzie, Vice President – Present

Dr. Carolyn Kuchera, Secretary – Not Present

Janene Yazzie, Member – Not Present

Joshua Turney, Member – Present

Heather Clah, Member – Present

Agenda Item I

1. Call to Order-Ms. Bracken called the meeting to order at 5:07 pm.
2. Roll Call declared open meeting; quorum was present for the meeting.

Agenda Item II

1. Approval of the March 26, 2025 Agenda: ***Ms. Bracken asked for a motion to approve the agenda. Ms. Monica Yazzie motioned to approve, seconded by Mr. Turney. Roll call vote with all members in favor.***
2. Approval of the February 26, 2025 Governing Board Regular Meeting Minutes, as presented: ***Ms. Bracken asked for a motion to approve the regular meeting minutes. Ms. Monica Yazzie motioned to approve, seconded by Ms. Clah. Roll call vote with all members in favor.***

Agenda Item III

1. Public Comment: ***No public comment***.
2. Teacher’s Report: ***No teacher’s report.***
3. Counselor’s /Student Support Director’s Report: ***Mr. Knowles reported Counselors have started the process to set up individual appointments with students for fall 25 scheduling. He mentioned the UNM fall schedule seems to have more course offerings for students than in the past.***
4. Principal’s Report: ***Ms. Gonzales reported Accuplacer is almost complete with only a few make-ups needed. Accuplacer is used to assess students to see if they are ready for college courses and the data is used to measure the success of the school. The month of April has two assessments for 11th graders which are SAT and NM Assessment for Science Readiness. Administration continues to have ongoing professional development activities with teachers.***
5. GC Board Members’ Report**: *No Board Members Report***

a. Summary of Finance Committee Meeting: ***Ms. Bracken reported discussion on audit details and a new T2 proposal regarding payment for new building.***

1. Audit Report-FY24 Audit Results: ***Presented by Ms. Katie Rarick.***
2. CEO’s Report
   1. Legislative Session Update: ***Dr. Hunter reported two education-related bills passed, but not yet signed by the Governor. The first one being the budget House Bill 2, which includes teacher level salary minimums at $55,000, $65,000 and $75,000 and language of a 4% raise average. The second is Senate Bill 11, the Anti-Distraction Policy in Schools which limits/bans cellphone use in NM schools. The Bill requires schools to develop a cell phone policy and if it is signed, we will have a drafted policy to show the Board.***
   2. Equity Council Update: Expansion of Math Program: ***Dr. Hunter reported we currently only have one math instructor which limits the courses to teach each semester. In order to better serve our students, we would like to bring on two math instructors if budget allows. This will allow us to offer more courses for our students.***
   3. Facility Update: ***Dr. Hunter reported the Project Manager agreed to allow a walkthrough of the new building in May. He also mentioned he would like to look into having the Navajo Technical University Culinary Arts Program advise and perhaps help to staff our food services.***
   4. GC Training Hours and Website Bios: ***Dr. Hunter reminded GC board members to provide a photo and short biography to post on the school website.***

Agenda Item IV

Action Items-New Business:

1. Business Office Action Items

1. Discussion and Possible Action on Admission of Ninth Grade Applicants for Fall 2025: ***Dr. Hunter reported there are currently 28 incoming 9th grade applicants on the wait list for Fall 25 and would like the Board to approve so we can begin their enrollment process. Ms. Bracken asked for a motion to approve. Ms. Monica Yazzie motioned to approve, seconded by Mr. Turney. Roll call vote with all members in favor.***
2. Discussion and Possible Action on the MCHS Gifted Education Plan: ***Dr. Hunter reported this is a new PED requirement for all local educational agencies. Dr. Hunter was able to use another agency’s template and modified it for MCHS’s structure. This plan shows how we provide acceleration services to our students. The final Plan was due March 17th, but there has been no communication on where or who to submit it to. Ms. Bracken asked for a motion to approve. Ms. Monica Yazzie motioned to approve, seconded by Ms. Clah. Roll call vote with all members in favor.***
3. Discussion and Possible Action on Structure of Advanced Payment to T2: ***Ms. Rarick presented an outline on how T2 would like to proceed with payment as they complete the new building. The original payment plan was to pay a lump sum of $1 million dollars, but because of a penalty they would incur, they are proposing payment be made in 4 installments of $250,000 as they complete benchmarks. Dr. Hunter noted that Johnty Cresto would be responsible for making sure the benchmarks are accurate and completed before payment is made. Ms. Bracken asked for a motion to approve. Ms. Monica Yazzie motioned to approve the revised draft of the payment plan to T2 with the understanding that Mr. Cresto will approve that each benchmark is met before payment is made, seconded by Mr. Turney. Roll call vote with all members in favor.***
4. Discussion and Possible Action on Addition to MCHS Bylaws: ***Dr. Hunter reported the Charter School Division asked schools to add language to their bylaws should a school’s board membership fall below quorum or all board members leave at once and set a timeframe to restore the required quorum. Ms. Bracken asked for a motion to approve. Ms. Monica Yazzie motioned to approve, seconded by Mr. Turney. Roll call vote with all members in favor.***
5. Discussion and Possible Action on the 2024-2025 February Bank Rec and Check Register: ***Bank documents presented by Ms. Rarick.*** ***Ms. Bracken asked for a motion to approve. Ms. Monica Yazzie motioned to approve, seconded by Mr. Turney. Roll call vote with all members in favor.***
6. Discussion and Possible Action on BARs: ***All BARs presented by Ms. Rarick.*** ***Ms. Bracken asked for a motion to approve BARs as presented. Ms. Monica Yazzie motioned to approve, seconded by Mr. Turney. Roll Call vote with all members in favor.***

a. 0011-I USDA Carryover BAR

b. 0013-I Title II Carryover BAR

c. 0014-I 27109 Carryover BAR

d. 0015-I Private Funding Carryover BAR

e. 0016-D SB9 Local Carryover BAR

f. 0017-I SB9 State Carryover BAR

g. 0018-D Operational Carryover BAR

h. 0019-I Impact Aid Carryover BAR

i. 0020-IB Student Fund Carryover BAR

j. 0021-IB Lease Assistance BAR

k. Additional BARs

Agenda Item V

1. Executive Session

a. The Governing Council Board will meet in executive session on a limited personnel matter pursuant to NMSA 1978 §10-15-1(H)(2) regarding the Chief Executive Officer’s evaluation and contract. ***Ms. Bracken***

***asked for a motion to enter Executive Session at 6:05 pm. Mr. Turney motioned to approve, seconded by***

***Ms. Monica Yazzie. Roll call vote with all members in favor.***

***Ms. Bracken asked for a motion to exit Executive Session at 6:35 pm. Ms. Monica Yazzie motioned to***

***approve, seconded by Mr. Turney. Ms. Bracken noted there were no objections.***

b. Potential action relating to Item V.1.a, above: ***No action was taken. Only the item on the agenda was***

***discussed. Roll call vote with all members in favor.***

Adjourn: ***With no further business, meeting was adjourned at 6:36 pm. Next regularly scheduled meeting will be on Wednesday,***

***April 30, 2025, at 5:00 pm.***

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Ms. Lisa Bracken, Council President

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Recording Secretary