

Minutes of the Governing Council Meeting

Date: April 28, 2021 at 5:00 p.m.

Location: Middle College High School via videoconference

Meeting was a videoconference call with all materials available at mchsgallup.com

Governing Council Members:

Dr. Betty Sutliff, President – Present

Lisa Bracken, Vice President – Present

Monica Yazzie, Member – Present

Dr. Matthew Mingus, Member – Present

Olin Kieyoomia, Member – Not Present

Agenda Item I

1. Call to Order-*Dr. Sutliff called the regular meeting to order at 5:04 pm.*
2. Roll Call video-declared open meeting, quorum was present for the meeting.

Agenda Item II

1. Approval of the April 28, 2021 Agenda: *Dr. Sutliff asked for a motion to approve the agenda. Dr. Mingus moved to approve, Ms. Yazzie seconded, roll call vote with all members in favor.*
2. Approval of the March 31, 2021 Governing Board Regular Meeting Minutes, as presented: *Dr. Sutliff asked for a motion to approve, Dr. Mingus moved to approve, Ms. Yazzie seconded, roll call vote with all members in favor.*

Agenda Item III

1. Public Comment: *GC and administration received emails from a community member regarding the school's graduation activities, but no community members were present at the meeting to make additional comment.*
2. Teacher's Report: *No teacher reports.*
3. Counselor's Report: *Mr. Knowles reports that he and Ms. Thompson have been checking on student schedules and finding only a few who still need to register, mainly due to probation holds. They have been trying to contact parents and students to make sure they are registered for the Fall. There are also a few students who will be taking Summer School.*
4. Principal's Report: *Mr. Cunanan reports that student attendance was at 91% for April. Student final exams are set for the week of May 10-14. Mr. Cunanan congratulates Adriana Jo Halona (Junior) who received the 2021 Honorable Award Recipient for Aspirations in Computing NCWIT. Also, the MESA team of Ibtisam Ayesh (Sophomore), Jannat Ayesh (Freshman), Krissa Edaakie (Junior) and Chancey Gibson (Senior) for their 3rd Place Prepared Design Prototype Category and 9th Place Overall for the MESA day Competition. This is the first year MCHS joined the MESA competition.*

GC Board Member's Report: *Dr. Sutliff reminds GC members to complete their Continuing Education training by June 30th.*

5. Business Manager's Report
 - a. Financial Report-Written: *Written report presented by Ms. Anna Cress. Dr. Sutliff asked if the financial data presented was for the last 30 day? Ms. Cress confirmed the data is from March 31st.*
6. CEO's Report-*Dr. Hunter would like to recognize Mr. Jeff Hunt who will be honored as a spotlight teacher by the Public Charter Schools of New Mexico for his guidance to help our school move to remote learning smoothly, his professional development on how to use Google Classroom and continued research for additional online student engagement platforms. Recognition will be in the upcoming week.*
 - a. Tribal Consultation Update: *Dr. Hunter explained that MCHS is not identified by the PED as a school that is mandated to do Tribal Consultation, but continues to do so anyway. In addition to its recent history of soliciting feedback from the Navajo Nation Health, Education, and Human Services Committee, the school recently met with the Department of Dine' Education, and is now formally scheduled to consult with DODE at least annually. Dr. Hunter, Mr. Cunanan, and Ms. Thompson met with a team from DODE, with whom they shared the school's Indian Policies and Procedures, as updated for the Federal Impact Aid Application, including the Needs Assessment information for Indian Education and the Systemic Framework. We would like to deploy the Equity Council with meetings quarterly, if not more frequently, and keep agendas and minutes of those meetings.*
 - b. CSD Virtual Site Visit: *Dr. Hunter and Dr. Sutliff were on the virtual site visit, along with other staff members. Immediate response from the CSD stated "impressive as always." The CSD expressed with high importance that Board members complete their governing council hours. General counsel Dan Hill echoed that this is audited as one of the CSD's main measures of compliance.*
 - c. Graduation Update: *Dr. Hunter reports that MCHS graduation will be Friday, May 14 at 5:00 pm. We are still waiting on the city's approval/confirmation for the location. Graduation plans were first broached on March 24, 2021, which is when the school reached out to the City of Gallup to request the Courthouse Square. Families of senior students have been told that there will be a ceremony on Friday, May 14th at 5 pm without mention of a location. A ceremony will be held on that day and time, but there is a chance that if the city does not grant the*

final approval that has been anticipated, it may need to be done virtually. Some Governing Council members offered to assist in trying to get approval from the city. Ms. Yazzie asked if the local district is doing in-person or virtual ceremonies? Question was answered that the district was doing in-person ceremonies. Ms. Yazzie expressed concern from a community parent about students getting senior pictures. Dr. Hunter answered that there is a plan to have Mr. Knowles take photographs of students at the ceremony. Once plans have been finalized, a Zoom meeting is planned for all senior parents to discuss all graduation information.

- d. Facility Update: *Dr. Hunter reported that Mr. Johnty Cresto continues to have talks with the developers and that they were responsive to the changes that were expressed in the last meeting. Approval of payments are anticipated to be on the agenda as early as the next board meeting.*

Agenda Item IV

1. Action Items-New Business

a. Approval of Accounts Payable Vouchers: *Dr. Sutliff inquired about the Trafera Holdings purchase. Dr. Hunter responded that it was to ensure remote connectivity for students. Dr. Sutliff asked for a motion to approve, Ms. Yazzie moved to approve, Ms. Bracken seconded, roll call vote with all members in favor.*

b. Approval of BARS: *Dr. Sutliff asked for a motion to approve, Ms. Yazzie moved to approve, Ms. Bracken seconded, roll call vote with all members in favor.*

2. Approval of FY22 Budget: *There will be a 1.5% increase for teacher and staff. Medical insurance will increase 6% for high option and 3.6% for low option. Dr. Sutliff asked for a motion to approve conditionally, pending final approval from the PED with potential budget updates, Ms. Yazzie moved to approve, Dr. Mingus seconded, roll call vote with all members in favor.*

3. Approval of FY22 Salary Schedule: *All salary schedules reflect the 1.5% increase based on approval from the State. Ms. Yazzie questioned if the salary schedule is the same as the district's salary schedule or is it based off the state's schedule? Ms. Cress answered that there is a State minimum requirement and that MCHS is above the State's minimum requirement. Dr. Sutliff asked for a motion to approve conditionally, pending final approval from the PED with potential budget updates, Ms. Yazzie moved to approve, Ms. Bracken seconded, roll call vote with all members in favor.*

4. Approval of FY22 Calendar: *Calendar presented by Ms. Cress. Dr. Sutliff asked for a motion to approve conditionally, pending final approval from the PED with potential budget updates, Dr. Mingus moved to approve, Ms. Yazzie seconded, roll call vote with all members in favor.*

6. Approval to Submit IDEA-B Application: *Dr. Hunter reported that this is the Special Education application, which provides funding used for Diagnostic services for any student who needs re-evaluation services by a contracted person. It also supports case management services and IEP software. Dr. Sutliff asked for a motion to approve application, Dr. Mingus moved to approve, Ms. Yazzie seconded, roll call vote with all members in favor.*

Adjourn: *With no further business, a motion to adjourn was made by Ms. Yazzie, seconded by Dr. Mingus, roll call vote with all members in favor. Meeting adjourned at 6:15 pm. The next regularly scheduled meeting is set for May 26, 2021 at 5:00 pm.*

Dr. Betty Sutliff, Council President

Recording Secretary