**Minutes of the Governing Council Meeting**

Date: May 25, 2022 at 5:00 p.m.

Location: Middle College High School via videoconference

Meeting was a videoconference call with all materials available at mchsgallup.com

**Governing Council Members**:

Dr. Matthew Mingus, President – Not Present

Dr. Betty Sutliff, Vice President – Present

Monica Yazzie, Secretary – Present @ 5:16 pm

Lisa Bracken, Member – Present

Olin Kieyoomia, Member – Present

Agenda Item I

1. Call to Order-Dr. Sutliff called the meeting to order at 5:13 pm
2. Roll Call video-declared open meeting; quorum was present for the meeting.

Agenda Item II

1. Approval of the May 25, 2022 Agenda: ***Dr. Sutliff asked for a motion to approve the agenda. Mr. Kieyoomia motioned to approve, seconded by Ms. Bracken. Roll call vote with all members in favor.***
2. Approval of the April 27, 2022 Governing Board Regular Meeting Minutes, as presented: ***Dr. Sutliff asked for a motion to approve the minutes. Ms. Bracken motioned to approve, seconded by Mr. Kieyoomia. Roll call vote with all members in favor.***

Agenda Item III

1. Public Comment: ***No public comments to report***.
2. Teacher’s Report: ***Mr. Hunt reported that two 12th grade students who were in the GATE program were lost due to graduation, but two 9th grade students were identified and tested in to the GATE program. Both have qualified for the GATE program. Mr. Hunt will continue to monitor incoming 9th grade students for potential GATE eligibility. There are currently just under 25 students total in the program. Mr. Hunt has met with Mr. Knowles to go over what can be done to better serve senior students in the Seminar classes next year. Mr. Hunt has also met with Mr. Kempton to figure out how to collaborate better and get things in line for English and Humanities classes next year. The two-week extended learning classes will end on May 26th. Mr. Hunt is hoping to start up more school culture building activities now that students are fully back to in person attendance. Mr. Hunt and Ms. Thompson would like to start an SAT/ACT study group maybe in the evening or as part of tutor time. Also, talks about bringing back Prom or starting a Senior planning committee. The school is looking forward to focusing on school culture building and getting those types of things back in the calendar for next year.***
3. Counselor’s Report: ***Mr. Knowles reported that all student grades have been posted, including all college course grades. He is working on course audits, main focus being on next year’s seniors, to see how they did and where they’re at and if any changes/updates to their schedules are needed. Mr. Knowles is also checking for students who took Navajo Tech courses, as those student’s transcripts will need to be requested and sent to UNM Gallup to be transferred for those who are pursuing an Associates degree. Mr. Knowles mentioned that he has completed 4 days of required McKinney Vento homeless training from the PED. Once again in the fall, teachers and staff will have to go through the McKinney Vento training as well. Mr. Knowles also noted that the ACT test will be given in the middle of June at the UNM Gallup campus. ACT fee waivers were given out to qualified students. Dr. Sutliff asked if there were any homeless students attending MCHS. Mr. Knowles explained that there are 2 students who have been identified and he has offered them assistance. Mr. Knowles has also applied for a NM Appleseed grant and will be receiving $1000.00 which can be used to help students who qualify for McKinney Vento starting in the next school year.***
4. Principal’s Report: ***Dr. Hunter reported on behalf of Mr. Cunanan. He reported that he is currently working on End of Year reporting that is due to the PED. Leadership team meetings with Dr. Hunter, Mr. Cunanan, Ms. Thompson, Mr. Knowles have been taking place. Plans for next school year’s new student orientation are already being developed.***
5. GC Board Member’s Report: ***No reports offered by board members.***
6. Business Manager’s Report
	1. Financial Report: ***Written report presented by Ms. Rarick***.
7. CEO’s Report
	1. ELTP Student Credit Recovery Program: ***Dr. Hunter reported the school gets funded for the Extended Learning Time Program which is used for Credit Recovery. There are approximately 20 students who are extending their school year so that they can earn credit for their MCHS courses which they didn’t pass. This number is higher than normal because faculty elected to bring back freshmen who did not complete all of their credits. Dr. Hunter is pleased with faculty for their communication with the students and their families. Parents have been very appreciative that MCHS is offering this opportunity for their students.***
	2. MCHS Summer Office Hours: ***Dr. Hunter reported that MCHS office hours for June and July will be 9am to 4pm. Regular office hours of 7:30 am to 5 pm will resume in August.***
	3. PED Updates:  ***Dr. Hunter reported that the Governor has ordered an Executive Order to ease some of the reporting burden for the schools, meaning more time spent with the students and teachers and less time on paperwork. Dr. Hunter is working on the National School Lunch Program application. PED put out a response for the Martinez/Yazzie lawsuit asking for public input.***
	4. Education Consulting/Representation Services: ***Dr. Hunter received information from other Charter Schools about a Lobbying Service that they have used to get Capital Outlay Facilities Funding. He met via Zoom with this team, one of whom is a former State Senator, Mr. Richard Romero, and their consulting group is interested in working with MCHS. The service has relationships with legislators and knows how to get Capital Outlay funds to schools, as well as monitoring legislation and providing needed advocacy. Ms. Rarick verified that the other Charter schools she works with have benefitted from this service. Mr. Kieyoomia indicated that he is familiar with these individuals and expressed support for working with them.***
	5. UNM Updates: ***Dr. Hunter reported that he has met with Dr. Sabrina Ezzell, who is replacing Dr. Malm. She invited Dr. Hunter to discuss the UNM tuition issue. Her plan is to speak with the Public Ed Dept about the dual credit funding and then to follow up with UNM’s general counsel to resolve the issue.***

Agenda Item IV

Action Items-New Business:

 1. Business Office Action Items

 a. Discussion and Possible Action on 22-23 OMA Resolution: ***Dr. Sutliff noted that only the year was updated,***

 ***nothing else in the document was changed. Dr. Sutliff asked for a motion to approve the Resolution, Mr.***

 ***Kieyoomia motioned to approve, seconded by Ms. Yazzie. Roll call vote with all members in favor.***

 b. Discussion and Possible Action on 22-23 Authorized Signers Resolution:  ***Dr. Sutliff noted that only the date was***

 ***updated, nothing else in the document was changed. Dr. Sutliff asked for a motion to approve the Resolution, Ms.***

 ***Yazzie motioned to approve, seconded by Mr. Kieyoomia. Roll call vote with all members in favor.***

 c. Discussion and Possible Action on April WF Bank Rec, April Bento Bank Rec, April Check Register: ***Financial***

 ***documents presented by Ms. Rarick. Dr. Sutliff asked for a motion to approve all the financial documents as***

 ***presented. Ms. Bracken motioned to approve, seconded by Mr. Kieyoomia. Roll call vote with all members in***

 ***favor.***

 ***Financial Policies as presented by Ms. Rarick, Ms. Yazzie motioned to approve, seconded by Ms. Bracken. Roll call***

 ***vote with all members in favor.***

 d. Discussion and Possible Action on FY22 BAR approvals until EOD 06/30/22 by the Business Manager and a Board

 Member: ***Dr. Sutliff asked for a motion to approve, Ms. Yazzie motioned to approve, seconded by Ms. Bracken. Roll***

 ***call vote with all members in favor. Dr. Mingus will be the primary Board member of contact.***

 e. Discussion and Possible Action on BARs: ***No BARS to approve at this time.***

i. Additional BARS:

Adjourn: ***With no further business, a motion to adjourn was made by Ms. Yazzie, seconded by Ms. Bracken. Roll call vote with all members in favor. Meeting adjourned at 5:51 pm. Next regularly scheduled meeting will be on Wednesday, June 29, 2022, at***

***5:00 pm.***

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Dr. Matthew Mingus, Council President

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Recording Secretary