**Minutes of the Governing Council Meeting**

Date: November 28, 2023 at 5:00 p.m.

Location: Middle College High School Administrative Office

Meeting was in-person and online with all materials available at mchsgallup.com

**Governing Council Members**:

Ms. Lisa Bracken, President – Present

Ms. Monica Yazzie, Vice President – Present

Dr. Carolyn Kuchera, Secretary – Present

Olin Kieyoomia, Member – Not Present

Janene Yazzie, Member – Not Present

Agenda Item I

1. Call to Order-Ms. Bracken called the meeting to order at 5:01 pm.
2. Roll Call declared open meeting; quorum was present for the meeting.

Agenda Item II

1. Approval of the November 28, 2023 Agenda: ***Ms. Bracken asked for a motion to approve the agenda. Ms. Monica Yazzie motioned to approve, seconded by Dr. Kuchera. Roll call vote with all members in favor.***
2. Approval of the October 25, 2023 Governing Board Regular Meeting Minutes, as presented: ***Ms. Bracken asked for a motion to approve the minutes. Ms. Monica Yazzie motioned to approve, seconded by Dr. Kuchera. Roll call vote with all members in favor.***

Agenda Item III

1. Public Comment: ***No public comment***.
2. Teacher’s Report:  ***No teacher’s report.***
3. Counselor’s Report: ***Mr. Knowles reported that the PSAT test results from October have been received. Students also received a link to review their scores. He is working with a few students who have not registered for spring classes. Seniors who have a 3.5 GPA or above were given letters to apply for the Gallup Rotary Senior of the Month competition. There were 3 female students who applied and will be interviewed by MCHS staff on December 8th. One will be selected as the Senior of the Year and will qualify for a $1000 or higher scholarship.***
4. Principal’s Report: ***Ms. Gonzales reported that Administration and teachers continue to work with students and supporting them in preparing for the end of the semester and focusing on students who do not have a 70% or higher in their classes. A 40th day modified membership report was submitted today. The 80th day reporting period is December 1st. Preparation for the spring assessments for WIDA, which is the English Language assessment and the SAT in April are being done. Test security training will be done during Professional Development.***
5. GC Board Members’ Report**: *No GC Board members report.***
6. Business Manager’s Report: ***Financial documents presented by Ms. Katie Rarick***
7. CEO’s Report
   1. MCHS Updates: ***Dr. Hunter reported that the school received a letter of congratulations from PED Secretary Romero’s office saying that MCHS is proving that “demographics do not define outcomes.” He shared that we were the only high school in the county that received the state’s designation as a Spotlight School. Dr. Hunter gave an update with the new grading policy and its shared accountability, in which teachers are reaching out to students who are not passing their classes. There has been noted improvement in students’ passing rates. Parent-Teacher Conferences along with Administration has been scheduled next week December 4th through 8th.***
   2. PCSNM Conference November 30-December 1: ***Dr. Hunter reported that Board training hours will be completed during the 2 conference days and that all attending members’ rooms have been booked.***

Agenda Item IV

Action Items-New Business:

1. Business Office Action Items

1. Discussion and Possible Action on Black Education Act Discipline Policy Language: ***Dr. Hunter presented the board with the prior-approved anti-discrimination language that exists in the current school discipline policy. The board expressed satisfaction with the current policy that was drafted with the help of the school’s general counsel, especially its inclusion of anti-bullying language and the consequences thereof. Ms. Bracken asked for a motion to approve the Policy Language. Dr. Kuchera motioned to approve, seconded by Ms. Monica Yazzie. Roll call vote with all members in favor.***
2. Discussion and Possible Action on October WF Bank Rec, October Bento Bank Rec, October Check Register: ***Bank documents presented by Ms. Katie Rarick******. Ms. Bracken asked for a motion to approve all bank statements. Ms. Monica Yazzie motioned to approve, seconded by Dr. Kuchera. Roll call vote with all members in favor.***
3. Discussion and Possible Action on BARs: ***No BARs to approve.***

a. Additional BARs

Adjourn: ***With no further business, meeting was adjourned at 5:28 pm. Next regularly scheduled meeting will be on Wednesday, December 20, 2023, at 5:00 pm.***

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Ms. Lisa Bracken, Council President

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Recording Secretary