**Minutes of the Governing Council Meeting**

Date: September 27, 2023 at 5:00 p.m.

Location: Middle College High School Administrative Office

Meeting was in-person with all materials available at mchsgallup.com

**Governing Council Members**:

Ms. Lisa Bracken, President – Present

Ms.Monica Yazzie, Vice President – Present

Dr. Carolyn Kuchera, Secretary – Not Present

Olin Kieyoomia, Member – Present at 5:38 pm

Janene Yazzie, Member – Present

Agenda Item I

1. Call to Order-Ms. Bracken called the meeting to order at 5:06 pm.
2. Roll Call declared open meeting; quorum was present for the meeting.

Agenda Item II

1. Approval of the September 27, 2023 Agenda: ***Ms. Bracken asked for a motion to approve the agenda. Ms. Monica Yazzie motioned to approve, seconded by Ms. Janene Yazzie. Roll call vote with all members in favor.***
2. Approval of the August 30, 2023 Governing Board Regular Meeting Minutes, as presented: ***Ms. Bracken asked for a motion to approve the minutes. Ms. Monica Yazzie motioned to approve, seconded by Ms. Janene Yazzie. Roll call vote with all members in favor.***

Agenda Item III

1. Public Comment: ***No public comment***.
2. Teacher’s Report:  ***No teacher’s report.***
3. Counselor’s Report: ***Mr. Knowles reported he is preparing for the PSAT test on October 20th and getting all the students registered. Testing will be in STC 200. He has also been working with a few scheduling issues for students who are having some difficulty with their college classes.***
4. Principal’s Report: ***Ms. Gonzales reported the first round of teacher observations has been ongoing. She has been working with students, monitoring teachers and making sure they enter grades every week, as well monitoring students’ grades. She has also been working the PED to access school data for state reporting. 40th day reporting is on October 11th. Ms. Gonzales and Dr. Hunter have drafted a grading policy which needs a Board review and approval. They would like to establish a grading equity among all the students and also working on submitting the Charter renewal application.***
5. GC Board Members’ Report**: *It was noted that Dr. Betty Sutliff resigned from the Board.***
6. Business Manager’s Report: ***Financial documents presented by Ms. Katie Rarick***
7. CEO’s Report
   1. UNM Updates: ***Dr. Hunter reported that he met with UNMG’s Dean and Division Chairs regarding classes needed for SP24 Registration. UNMG is trying to add a Zuni Language class, but is having difficulty finding instructors. Most classes are coming back to in-person.***
   2. Equity Council Updates: ***Dr. Hunter reported that Board approval is needed for the updated Indian Policies and Procedures. It is approved every year as part of the Impact Aid application. Equal participation justification is referenced in the policy and procedures manual. MCHS is sending out an Equal Participation survey to students and parents to complete, which is on the school’s website.***
   3. CSD Renewal Visit on October 18: ***Dr. Hunter reported a team from the Charter school division will be on site. Dr. Hunter happily reported that he had a good meeting the Charter Division and noted that team who is coming on site appears to have a favorable opinion of MCHS. They were very pleased with the school’s renewal application. The team would like to meet with a few GC Board members on that day.***
   4. Audit Exit Conference on October 18: ***Dr. Hunter reported the exit meeting will be on Zoom or Microsoft teams at 11:30 am.***
   5. PCSNM Conference November 30-December 1: ***Dr. Hunter reported that hotel reservations and conference registration have been completed for GC Board members who will be attending. Board training hours will be available during those days.***

Agenda Item IV

Action Items-New Business:

1. Business Office Action Items

1. Discussion and Possible Action on Schoolwide Grading Policy: ***Dr. Hunter reported he and Ms. Gonzales have collaborated on updating the grading policy due to an increase of student’s failing grades in specific courses. Attempts have been made with those specific classroom teachers to adjust grading totals and to be sure that they are grading students based on their demonstration of learning instead grading on a student not turning in assigned work and giving them a zero. Teachers would be responsible to set up conferences with the students to see how they can help and what they are not understanding or having trouble with. Ms. Gonzales reported that it is important to determine what a grade actually means for a student and their work and having to move away from giving attendance-based grades. Grades have been currently entered into the school system (PowerSchool) as anything below a 70% is an INC, instead of an “F”. Teachers will be giving the students an opportunity to retake an assignment to gain a higher grade. The weighting of grades will also be changed, lowered and equable. Ms Bracken asked for a motion to approve the schoolwide grading policy. Ms Janene Yazzie motioned to approve, seconded by Ms. Monica Yazzie. Roll call vote with all members in favor.***
2. Discussion and Possible Action on FY 24 Indian Policies and Procedures: ***Dr. Hunter reported this policy only differs a little from previous years. Dates have been updated and the school is doing all the things that are identified in the policy. A modification was made so that the school would have the opportunity to decide which entity to have the Tribal Council meeting with. Ms. Bracken asked for a motion to approve the Indian Policies and Procedures updates. Ms. Monica Yazzie motioned to approve, seconded by Mr. Kieyoomia. Roll call vote with all members in favor.***
3. Discussion and Possible Action on GASB 87 and GASB 96: ***Ms. Rarick reported these are mandated accounting policies. GASB 87 deals with leases (as in a building lease), GASB 97 deals with software.***  ***Ms. Bracken asked for a motion to approve both GASB 87 and 96. Ms. Janene Yazzie motion to approve, seconded by Ms. Monica Yazzie. Roll call vote with all members in favor.***
4. Discussion and Possible Action on August WF Bank Rec, August Bento Bank Rec, August Check Register: ***Bank documents presented by Ms. Katie Rarick******. Ms. Monica Yazzie asked what the Cognia payment was for? Dr. Hunter answered that was payment for the State Science Assessments. Ms. Bracken asked for a motion to approve all bank statements. Ms. Janene Yazzie motioned to approve, seconded by Mr. Kieyoomia. Roll call vote with all members in favor.***
5. Discussion and Possible Action on BARs:
   * 1. Additional BARs: ***No BARs to approve***.

Agenda Item V

1. Executive Session

a. The Governing Council will meet in executive session on a limited personnel matter pursuant to NMSA 1978 §10-15-

1(H)(2) regarding staff PDPs (Professional Development Plans).

b. Potential action relating to Item V.1.a., above. ***Ms. Bracken asked for a motion to meet in executive session. Mr.***

***Kieyoomia motioned to approve, seconded by Ms. Monica Yazzie. Council moved into Executive Session at 6:02 pm. At 7:03, Ms. Bracken asked for a motion to return from executive session. Mr. Kieyoomia motioned, seconded by Ms. Janene Yazzie with all members in favor. Ms. Bracken indicated that only items listed in the reason for closed meeting were discussed and that no action related to the matter was taken.***

Adjourn: ***With no further business, meeting was adjourned at 7:04 pm. Next regularly scheduled meeting will be on Wednesday, October 25, 2023, at 5:00 pm.***

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Ms. Lisa Bracken, Council President

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Recording Secretary