**Minutes of the Governing Council Meeting**

Date: April 30, 2025 at 5:00 p.m.

Location: Middle College High School Administrative Office

Meeting was in-person with all materials available at mchsgallup.com

**Governing Council Members**:

Lisa Bracken, President – Present

Monica Yazzie, Vice President – Present

Dr. Carolyn Kuchera, Secretary – Present

Janene Yazzie, Member – Not Present

Joshua Turney, Member – Present @ 5:20 pm

Heather Clah, Member – Present

Agenda Item I

1. Call to Order-Ms. Bracken called the meeting to order at 5:19 pm.
2. Roll Call declared open meeting; quorum was present for the meeting.

Agenda Item II

1. Approval of the April 30, 2025 Agenda: ***Ms. Bracken asked for a motion to approve the agenda. Ms. Monica Yazzie motioned to approve, seconded by Ms. Clah. Roll call vote with all members in favor.***
2. Approval of the March 26, 2025 Governing Board Regular Meeting Minutes, as presented: ***Ms. Bracken asked for a motion to approve the regular meeting minutes. Ms. Monica Yazzie motioned to approve, seconded by Mr. Turney. Roll call vote with all members in favor.***

Agenda Item III

1. Public Comment: ***No public comment***.
2. Teacher’s Report: ***No teacher’s report.***
3. Counselor’s Report: ***Mr. Knowles reported the semester is about to finish. Final exam week is approaching for students, Counselors are focusing on Seniors to complete their Next Step Plan paperwork and have all students return their materials. He also noted Senior of the Year, Nicole King was awarded a $2500 scholarship from the Gallup Rotary Club.***
4. Principal’s Report: ***Ms. Gonzales reported all required State assessments have been completed. Administration continues to focus on Professional Development collaboration with teachers and supporting students and parents. Administration is preparing to close out the year with state reporting and other end of year processes.***
5. GC Board Members’ Report**: *Ms. Monica Yazzie reported on her and Mr. Turney’s discussion with the Charter School Division’s site visit at MCHS during the week. She thought overall it went well.***

a. Summary of Finance Committee Meeting: ***Ms. Bracken reported the first $250,000 installment has been processed for payment to T2. There was a payment error to InAccord, PC, but this has since been corrected with MCHS receiving a refund.***

1. Business Manager’s Report: ***Presented by Ms. Katie Rarick***
2. CEO’s Report
   1. CSD Site Visit: ***Dr. Hunter reported the Charter School Division people had positive comments regarding our focus on building equity within the school, our curriculum and textbook materials. They met with a few students and liked that they spoke highly of the educational services they are receiving. They also observed some classroom instruction. During the exit meeting, however, they did not provide any preliminary ratings. This is the first time their visit ended in this manner, and while some end-of-year items are not yet available for rating, a number of items should have been rated. It appears that the CSD site visit team may not have adequately prepped for this visit this year, in which case the meeting yielded very little by way of usefulness.***
   2. Equity Council: Student Technology/Cell Phone Policy Needs: ***Dr. Hunter reported the school will be developing a policy regarding cell phone and technology usage in school. Administration spoke with teachers to get input to see if and how big of a distraction cell phone use is in their classes. Teacher’s responses were that cell phone distraction was minimal. The policy deadline is by the start of the next school year. Dr. Hunter noted administration is also looking to implement a policy for students who have non-attendance. This is mainly for those students who rarely attend school over an extended period of time.***
   3. Facility Update: ***Dr. Hunter reported he conducted a walk-through of the kitchen layout with the Navajo Tech Culinary Arts Director. He is excited to partner with us and will provide a list of kitchen equipment that will be needed. Dr. Hunter wanted to give thanks to Representative Wonda Johnson for her generous contribution of $100,000 to use for necessary items for the new building.***

Agenda Item IV

Action Items-New Business:

1. Business Office Action Items

1. Discussion and Possible Action on the 2024-2025 March Bank Rec and Check Register: ***Bank documents presented by Ms. Rarick.*** ***Ms. Bracken asked for a motion to approve. Ms. Monica Yazzie motioned to approve, seconded by Mr. Turney. Roll call vote with all members in favor.***
2. Discussion and Possible Action on BARs: ***All BARs presented by Ms. Rarick.*** ***Ms. Bracken asked for a motion to approve BARs as presented. Ms. Monica Yazzie motioned to approve, seconded by Ms. Clah. Roll Call vote with all members in favor.***

a. 0024-I Operational Increase

b. 0025-I Impact Aid Funding

c. 0026-I SPED Impact Aid Funding

d. Additional BARs

Adjourn: ***With no further business, meeting was adjourned at 6:04 pm. Next regularly scheduled meeting will be on Tuesday,***

***May 27, 2025, at 5:00 pm.***

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Ms. Lisa Bracken, Council President

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Recording Secretary