

REGISTERING FOR COLLEGE COURSES

1

GO TO MY.UNM.EDU & LOGIN WITH YOUR UNM NET ID AND PASSWORD

2

IN THE STUDENT LIFE SECTION, SCROLL DOWN AND SELECT "ENTER LOBOWEB"

3

SELECT "REGISTRATION & RECORDS" UNDER STUDENT MENU

4

SELECT "REGISTRATION (ADD/DROP), COURSE SEARCH, CHECK FOR HOLDS"

5

SELECT "REGISTRATION PORTAL"(GREY BAR). A NEW SCREEN SHOULD APPEAR

6

SELECT "REGISTER FOR MY CLASSES"

7

SELECT THE TERM SPRING 2024 & CLICK CONTINUE

8

SELECT THE CHECK BOX "ACCEPT FINANCIAL RESPONSIBILITY" AND SELECT "I AGREE"

9

SELECT "ENTER CRNS" AT THE TOP LEFT SCREEN

10

ENTER THE 5-DIGIT CRN NUMBER (THIS IS LOCATED ON YOUR SCHEDULE HIGHLIGHTED IN YELLOW)

11

SELECT "+ ADD ANOTHER CRN" FOR EACH COURSE YOU ARE SCHEDULED FOR

12

WHEN YOU HAVE ENTERED ALL YOUR CRNS SELECT "ADD TO SUMMARY"

13

SELECT "SUBMIT" AT THE LOWER RIGHT SIDE OF THE SCREEN

YOU HAVE REGISTERED FOR YOUR CLASSES!

