

Minutes of the Governing Council Meeting

Date: January 29, 2025 at 5:00 p.m.

Location: Middle College High School Administrative Office

Meeting was in-person with all materials available at mchsgallup.com

Governing Council Members:

Lisa Bracken, President – Present

Monica Yazzie, Vice President – Present

Dr. Carolyn Kuchera, Secretary – Present

Janene Yazzie, Member – Present @ 5:07 pm

Joshua Turney, Member – Not Present

Heather Clah, Member - Present

Agenda Item I

1. Call to Order-Ms. Bracken called the meeting to order at 5:06 pm.
2. Roll Call declared open meeting; quorum was present for the meeting.

Agenda Item II

1. Approval of the January 29, 2025 Agenda: *Ms. Bracken asked for a motion to approve the agenda. Ms. Monica Yazzie motioned to approve, seconded by Dr. Kuchera. Roll call vote with all members in favor.*
2. Approval of the November 20, 2024 Governing Board Regular Meeting Minutes, as presented: *Ms. Bracken asked for a motion to approve the regular meeting minutes. Ms. Monica Yazzie motioned to approve, seconded by Dr. Kuchera. Roll call vote with all members in favor.*

Agenda Item III

1. Public Comment: *No public comment.*
2. Teacher's Report: *No teacher's report.*
3. Counselor's /Student Support Director's Report: *Mr. Knowles reported about 99% of all students are registered for their Spring semester classes and have received textbooks. There are a small number of outstanding books, but students should have them soon.*
4. Principal's Report: *Ms. Gonzales reported that she is in the process of validating 80th day school data for state reporting, with 120th day data reporting upcoming in a few weeks. Student assessments scheduled for the upcoming months is WIDA Access for those students identified as English Language Learners as well as the SAT and NM ASR for Juniors. Ms. Gonzales also mentioned that we have a group of students who are part of the AISES club and will be participating in the Governor's Challenge in Albuquerque this weekend.*
5. GC Board Members' Report: *Ms. Monica Yazzie noted that she will be completing the Board member training hours online. Ms. Clah expressed concerns regarding the ICE and/or border patrol fear status within the local communities and that the Navajo Nation President's Office has prepared a statement, though to date there have not been any confirmed situations. Ms. Janene Yazzie asked if the school could inform parents and students with information should a situation arise. Dr. Hunter said resources could be posted on the school website and information sent out via school messenger.*
 - a. Summary of Finance Committee Meeting: *Ms. Bracken reported that the June finance forecast will have some adjustments due to the completion timeline of the new building.*
6. Finance Report: *Financial Report presented by Ms. Katie Rarick*
7. CEO's Report
 - a. New Counselor Hire: *Dr. Hunter reported that Ms. Hope Martinez has been hired as a Counselor and will start on March 10. She interviewed very well and comes in with a lot of experience.*
 - b. Equity Council-Stakeholder Input Survey: *Dr. Hunter reported that the school will put out a survey to stakeholders, mainly parents regarding input on program and budget and school priorities. The survey will be posted on the school website and shared via school messenger.*
 - c. Start of Legislature Session: *Dr. Hunter wanted to call attention to bills being introduced. One being to replace the Secretary of Education and one to limit and/or prohibit the use of cell phones in school for students. Administration is keeping watch on some of these introduced bills.*
 - d. GC Training Hours and Website Bios: *Dr. Hunter reported that it was mentioned at the latest PCSNM weekly meeting that a state legislator believes that Charter Schools should have their Board members' names, photos and brief bios posted on their websites. Dr. Hunter asked the MCHS Board members to provide this information so he can post it to the school's website. Dr. Hunter also gave a brief reminder about Board members completing training hours.*

Agenda Item IV

Action Items-New Business:

1. Business Office Action Items

- a. Discussion and Possible Ratification of MOU with Gallup Community Health: ***Dr. Hunter reported that Gallup Community Health reached out and wishes to establish a school-based health center on the UNM Gallup Campus. This would give MCHS students access to a school nurse. He explained there was a previous deadline to submit the MOU, so it was signed and returned. He asked the Board to consider a ratification vote to approve the MOU paperwork. Ms. Bracken asked for a motion to approve Ratification of the MOU. Ms. Monica Yazzie motioned to approve, seconded by Ms. Clah. Roll call vote with all members in favor.***
- b. Discussion and Possible Action of P-Card Resolution: ***Dr. Hunter reported the NM Bank and Trust was purchased by a larger corporation. Mr. Daniel Ivey-Soto explained that the compliance department wants to confirm that the Board understands that the P-card is a charge card and should not be used the same as a debit card or credit card. Ms. Bracken asked for a motion to approve the P-Card Resolution as stated. Ms. Monica Yazzie motioned to approve, seconded by Ms. Janene Yazzie. Roll call vote with all members in favor.***
- c. Discussion and Possible Action on the 2024-2025 November and December Bank Rec and Check Register: ***Bank documents presented by Ms. Rarick. Ms. Bracken asked for a motion to approve bank documents. Ms. Monica Yazzie motioned to approve, seconded by Ms. Clah. Roll call vote with all members in favor.***
- d. Discussion and Possible Action on BARs: ***All BARs presented by Ms. Rarick. Ms. Bracken asked for a motion to approve all BARs. Ms. Monica Yazzie motioned to approve, seconded by Dr. Kuchera. Roll Call vote with all members in favor.***
 - a. 0006-IB PSFA BAR Lease Assistance: ***Ms. Rarick noted the BAR number change to 0010.***
 - b. 0007-IB REAP BAR
 - c. Additional BARs: 0005-Title I Bar Reconciliation

Agenda Item V

1. Executive Session

- a. The Governing Council will meet in executive session on a limited student matter pursuant to NMSA 1978 §10-15-1(H)(4), in which personally identifiable information regarding a student's graduation progress will be discussed. ***Ms. Bracken asked for a motion to enter Executive Session at 6:04 pm. Ms. Monica Yazzie motioned to approve, seconded by Ms. Clah. Roll call vote with all members in favor. Ms. Bracken asked for a motion to exit Executive Session at 6:55. Ms. Monica Yazzie motioned to approve, seconded by Ms. Clah. Ms. Bracken noted there were no objections.***
- b. Potential action relating to Item V.1.a., above. ***No action was taken and only the item on the agenda was discussed. Ms. Bracken asked for a motion to approve. Ms. Monica Yazzie motioned to approve, seconded by Ms. Clah. Roll call vote with all members in favor.***

Adjourn: ***With no further business, meeting was adjourned at 6:57 pm. Next regularly scheduled meeting will be on Wednesday, February 26, 2025, at 5:00 pm.***

Ms. Lisa Bracken, Council President

Recording Secretary