**Minutes of the Governing Council Meeting**

Date: April 26, 2023 at 5:00 p.m.

Location: Middle College High School Administrative Office, 705 Gurley Ave, Gallup NM

Meeting was in-person with all materials available at mchsgallup.com

**Governing Council Members**:

Dr. Matthew Mingus, President – Present

Dr. Betty Sutliff, Vice President – Present

Monica Yazzie, Secretary – Present

Lisa Bracken, Member – Present

Olin Kieyoomia, Member – Present at 5:13 pm

Janene Yazzie, Member – Not Present

Agenda Item I

1. Call to Order-Dr. Mingus called the meeting to order at 5:01 pm.
2. Roll Call declared open meeting; quorum was present for the meeting.

Agenda Item II

1. Approval of the April 26, 2023 Agenda: ***Dr. Mingus asked for a motion to approve the agenda. Dr. Sutliff motioned to approve, seconded by Ms. Monica Yazzie. Roll call vote with all members in favor.***
2. Approval of the March 29, 2023 Governing Board Regular Meeting Minutes, as presented: ***Dr. Mingus asked for a motion to approve the minutes. Dr. Sutliff motioned to approve, seconded by Ms. Monica Yazzie. Roll call vote with all members in favor.***

Agenda Item III

1. Public Comment: ***No public comment***.
2. Teacher’s Report:  ***No teachers report.***
3. Counselor’s Report: ***Mr. Knowles reported that Taylor Dineyazhe was honored as the Gallup Rotary Senior of the Year. She will be awarded a scholarship with amount to be determined at the Rotary Luncheon next week. He is also trying to get more Juniors to register for the ACT test.***
4. Principal’s Report: ***Dr. Hunter reported on behalf of Mr. Cunanan that he has been working on finishing up state reporting. He will be taking on teacher status next school year and will be teaching mathematics.***
5. GC Board Members’ Report**: *No GC Board members reports.***
6. Finance Presentation-FY24 Budget and Materials: ***Financial documents presented by Ms. Rarick.***
7. CEO’s Report
   1. Student Registration and Staff Preparation for Fall 2023: ***Dr. Hunter reported that there have been a few new student registration requirements. Students are completing their registration for their F23 classes. Dr. Hunter mentioned that a new hire was made, Ms. Eulalia Gonzales will be the new Principal starting in July. She received high scores in her interview. Mr. Cunanan will be transitioning to the classroom at his request.***
   2. Upcoming Student Activities, Prom and Graduation: ***Dr. Hunter reported that Prom will be taking place on Friday, April 28th at the Gallup Community Center. Graduation will be Friday, May 12th at 6:00 pm at Red Rock Park Auditorium. UNM graduation will be Saturday, May 13th for those MCHS students who are also receiving an Associate’s Degree. Dr. Sutliff asked about how many MCHS students will be participating in the UNM graduation? Mr. Knowles responded that there are about 10 students who will be participating.***
   3. CSD Visit on May 3, Charter Renewal Next Year: ***Dr. Hunter reported that Charter School Division will be doing an on-site visit on May 3rd. They would like to meet with some Governing Council Board members.***
   4. Facility Update: ***Dr. Hunter reported the HVAC quote has been approved and can now be purchased. UNM Gallup will be doing some fiber cable upgrades that will run next to the new facility and they will include the new building with the upgraded fiber lines. Dr. Hunter also reported that the contractors have found the correct spec of fill dirt and they will be on site to begin this work soon.***

Agenda Item IV

Action Items-New Business:

1. Business Office Action Items

1. Discussion and Possible Action on March WF Bank Rec, March Bento Bank Rec, March Check Register: ***Dr. Mingus asked for a motion to approve, Mr. Kieyoomia motioned to approve, seconded by Ms. Bracken. Roll call vote with all members in favor***.
2. Approval for Dr. Mingus to approve all BARs until 11:59 pm on June 30, 2023:  ***Ms. Rarick explained that some BARs need to be approved in a timely manner and because our meetings are at the end of the month, it gives a short turnaround time for submission. Dr. Mingus asked for a motion to approve. Dr. Sutliff motioned to approve, seconded by Mr. Kieyoomia. Roll call vote with all members in favor.***
3. Approval of the FY24 Budget: ***All budget items presented by Ms. Katie Rarick. Dr. Mingus asked for a motion to approve all Budget items together as a block. Mr. Kieyoomia motioned to approve all items as a block, seconded by Ms. Bracken. Roll call vote with all members in favor.***

a. Calendar: ***Dr. Mingus specified the school start date is August 17, 2023 and last day is May 10, 2024. Dr. Sutliff asked why starting on a Thursday? Dr. Hunter answered that two days were added to the calendar for student orientation.***

b. Salary Schedule:

c. Budget:

i. IDEA

ii. Title I

iii. Title II

iv. Title IV

v. Operational

vi. Additional Funds

d. FY24 Financial Policies and Procedures

***Dr. Mingus asked for a motion to approve the block of items. Ms. Bracken motioned to approve, seconded by Dr. Sutliff. Roll call vote with all members in favor.***

***BARs presented by Ms. Katie Rarick***

1. Discussion and Possible Action on BARs
   * 1. 578-000-2223-0014-IB SPED Impact Aid: ***Dr. Mingus asked for a motion to approve all BARs. Ms. Bracken motioned to approve, seconded by Ms. Monica Yazzie Roll call vote with all members in favor.***
     2. Additional BARs: 15-I: ***Dr. Mingus asked for a motion to approve. Mr. Kieyoomia motioned to approve, seconded by Ms. Monica Yazzie Roll call vote with all members in favor.***

Adjourn: ***With no further business, a motion to adjourn was made by Ms. Monica Yazzie, seconded by Ms. Bracken. Roll call vote with all members in favor. Meeting adjourned at 6:05 pm. Next regularly scheduled meeting will be on Wednesday, May 31, 2023, at 5:00 pm.***

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Dr. Matthew Mingus, Council President

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Recording Secretary