**Minutes of the Governing Council Meeting**

Date: May 31, 2023 at 5:00 p.m.

Location: Middle College High School Administrative Office

Meeting was in-person with all materials available at mchsgallup.com

**Governing Council Members**:

Dr. Matthew Mingus, President – Present

Dr. Betty Sutliff, Vice President – Present

Monica Yazzie, Secretary – Present

Lisa Bracken, Member – Present at 5:13pm

Olin Kieyoomia, Member – Present at 5:39 pm

Janene Yazzie, Member – Present

Agenda Item I

1. Call to Order-Dr. Mingus called the meeting to order at 5:06 pm.
2. Roll Call declared open meeting; quorum was present for the meeting.

Agenda Item II

1. Approval of the May 31, 2023 Agenda: ***Dr. Mingus asked for a motion to approve the agenda. Ms. Monica Yazzie motioned to approve, seconded by Dr. Sutliff. Roll call vote with all members in favor.***
2. Approval of the April 26, 2023 Governing Board Regular Meeting Minutes, as presented: ***Dr. Mingus asked for a motion to approve the minutes. Ms. Monica Yazzie motioned to approve, seconded by Dr. Sutliff. Roll call vote with all members in favor.***

Agenda Item III

1. Public Comment: ***No public comment***.
2. Teacher’s Report:  ***No teacher’s report.***
3. Counselor’s Report: ***Mr. Knowles reported he is working on closing out the school year, checking loboweb to make sure students are registered for the correct classes for Fall 2023 and making necessary adjustments. MCHS had all 26 seniors graduate. He is also preparing for the 2023-2024 SY and noted that there is about 70 sophomores and juniors who could take the PSAT in the fall.***
4. Principal’s Report: ***Dr. Hunter reported on behalf of Mr. Cunanan and noted that Mr. Cunanan is working on completing inventory on the school laptops. Mr. Cunanan is also closing out end-of-year state reporting.***
5. GC Board Members’ Report**: *Dr. Sutliff mentioned her concerns regarding students who had challenges completing their tutor time minutes and not receiving passing grades in their classes. Dr. Hunter responded that MCHS is attracting both high achieving students and some that are at-risk. Because MCHS is an early college high school and charter school, the school has open enrollment and cannot deny anybody as long as the school has enrollment availability and they have applied, they will be admitted. Dr. Sutliff commented on the success of graduation. Dr. Mingus mentioned that John Zimmerman is the new Dean and there will be a change in the Chair position for Fine Arts, Humanities and Social Services Dept.***
6. Business Manager’s Report: ***Financial documents presented by Mr. Josh Padilla***
7. CEO’s Report
   1. Calendar Blackout Dates: ***Dr. Hunter reported the inclusion of blackout dates on the school calendar, which would be for times to discourage staff to take leave from specific calendar dates. Example, days where state testing is going on, during recovery credit classes if they are the teacher of record and for any safety training days.***
   2. PED Updates: ***Dr. Hunter reported the state has returned to using specified designations for schools, but that more information will be forthcoming once the PED finalizes its metrics.***
   3. Contracted Services for FY24: ***Dr. Hunter reported that he felt the school would be better served to add InAccord as the school’s law firm rather than renewing services with current legal counsel. Dr. Sutliff inquired of the goal. Dr. Hunter responded that it would serve the school well to return to a general counsel that has established connections with high levels of state administration. Dr. Mingus commented that it is unfortunate that schools have to establish connections at such levels in order to have their interests represented and covered, but explained that the need to do so is understandable.***

Agenda Item IV

Action Items-New Business:

1. Business Office Action Items

1. Discussion and Possible Action on OMA Resolution for School Year 2023-2024: ***Dr. Hunter reported that the only change is the calendar dates, the need of Dr. Mingus’s signature, and to post on school website. Dr. Mingus asked for a motion to approve, Dr. Sutliff motion to approve, seconded by Ms. Monica Yazzie. Roll call vote with all members in favor***.
2. Discussion and Possible Action on Axiom contract for FY204: ***Dr. Hunter reported this action will allow Axiom to remain the school’s business management service. Dr. Mingus asked for a motion to approve. Ms. Monica Yazzie motioned to approve, seconded by Ms. Bracken. Roll call vote with all members in favor.***
3. Discussion and Possible Action on Professional Services Agreement with InAccord, P.C.: ***Dr. Mingus asked for a motion to approve the switch of legal counsel. Ms. Monica Yazzie motioned to approve, seconded Dr. Sutliff. Roll call vote with all members in favor.***
4. Discussion and Possible Action on April WF, April Bank Rec, April Bento Bank Rec, April Check Register:

***Dr. Mingus asked for a motion to approve all banking documents. Ms. Monica Yazzie motioned to approve, seconded by Mr. Kieyoomia. Roll call vote with all members in favor.***

1. Discussion and Possible Action on BARs: ***BAR presented by Mr. Josh Padilla.***
   * 1. 578-000-2223-0014-IB SPED Impact Aid:
     2. Additional BARs

***Dr. Mingus asked for a motion to approve the BAR. Ms. Bracken motioned to approve, seconded by Ms. Monica Yazzie Roll call vote with all members in favor.***

Agenda Item V

1. Executive Session: ***Dr. Mingus asked for a motion to move to executive session at 6:15 pm, Ms. Monica Yazzie motioned to approve, seconded by Ms. Bracken. Roll call vote with all members in favor.***

a. The Governing Council Board will meet in executive session on a limited personnel matter pursuant to NMSA

1978 §10-15-1(H)(2) regarding the Chief Executive Officer’s evaluation and contract.

b. Potential action relating to Item V.1.a., above.

***Dr. Mingus asked for a motion to leave executive session at 6:25 pm and postpone discussion until the June Board Meeting. Ms. Monica Yazzie motioned to approve and indicated that only the listed item was discussed, seconded by***

***Ms. Bracken. Roll call vote with all members in favor.***

Adjourn: ***With no further business, a motion to change next meeting to June 21st was made, Ms. Monica Yazzie motioned to approve, seconded by Mr. Kieyoomia. Roll call vote with all members in favor. Motion to adjourn was made by Ms. Monica Yazzie, seconded by Mr. Kieyoomia. Roll call vote with all members in favor. Meeting adjourned at 6:28 pm. Next regularly scheduled meeting will be on Wednesday, June 21, 2023, at 5:00 pm.***

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Dr. Matthew Mingus, Council President

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Recording Secretary